



# VENTURA COUNTY SHERIFF'S OFFICE

- **GEOFF DEAN**  
Sheriff
- **GARY PENTIS**  
Assistant Sheriff
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Assistant Sheriff

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December 11, 2012

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

Board of Directors,  
Ventura County Fire Protection District  
800 South Victoria Avenue  
Ventura, California 93009

**Subject:** Authorization to Accept the Fiscal Year 2012 Homeland Security Grant Program Award and Authorization for the Auditor-Controller to Increase Appropriations and Unanticipated Revenue. (RECOMMENDATION # 2 REQUIRES 4/5THS VOTE.)

**Recommendations:**

It is recommended that your Board:

1. Authorize the Sheriff's Office to accept the 2012 Homeland Security Grant Program award in the amount of \$679,497 from the California Emergency Management Agency on behalf of the Sheriff's Office, Fire Protection District, Public Health Department – Emergency Medical Services Agency, and other first responder disciplines within the County.
2. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust appropriations and unanticipated revenue as follows:

**Fund 0001:**

**Sheriff's Police Services-Support Services, Organization 4004:**

INCREASE	Federal Aid – Other	\$ 313,855
INCREASE	Services and Supplies	\$ 145,000
INCREASE	Other Charges	\$ 168,855

**Public Health Agency, Organization 5090-5096:**

INCREASE	Federal Aid - Other	\$ 100,000
INCREASE	Services and Supplies	\$ 100,000

☐ **SPECIAL SERVICES**  
6401 Telephone Road, Suite 200  
Ventura, CA 93003  
(805) 477-7011 FAX (805) 477-7010

☐ **PATROL SERVICES**  
2101 East Olsen Road  
Thousand Oaks, CA 91362  
(805) 494-8261 FAX (805) 494-8295

☐ **DETENTION SERVICES**  
800 South Victoria Avenue  
Ventura, CA 93009  
(805) 654-2305 FAX (805) 654-3500

☐ **SUPPORT SERVICES**  
800 South Victoria Avenue  
Ventura, CA 93009  
(805) 654-3926 FAX (805) 654-2109

Fund 1650:

Fire Protection District, Organization 7520:

INCREASE	Federal Aid – Other	\$	91,667
INCREASE	Salaries and Benefits	\$	50,000
INCREASE	Services and Supplies	\$	41,667

**Fiscal Impact/Mandates:**

Mandatory: No

Source of Funding: California Emergency Management Agency as provided by:  
 1) The Homeland Security Appropriations Act of 2012;  
 2) Public Law 107-56, the USA Patriot Act of 2001  
 3) Public Law 107-296, the Homeland Security Act of 2002

Funding Match Required: No

Impact on Other Departments: Minimal accounting, tracking and reporting required by Public Health Department, Fire Protection District, and cities.

Summary of Revenues and Costs:	<u>2012-2013</u>	<u>2013-2014</u>
Revenue:	\$ 515,522*	\$ 163,975
Costs:		
Direct	\$ 515,522*	\$ 163,975
Indirect-Dept.	\$ 0	\$ 0
Indirect-County CAP	\$ 0	\$ 0
Net Costs	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

\* includes \$10,000 appropriations and revenue already included in the Sheriff's FY 2012-13 adopted budget for salaries and benefits.

**Current Fiscal Year Budget Projections:**

FY 2012-13 Budget Projection for 5096 HCA–HOMELAND SECURITY				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/ (Deficit)
Appropriations	\$ 346,370	\$ 346,370	\$ 346,370	\$ - 0-
Revenue	\$ 346,370	\$ 346,370	\$ 346,370	\$ - 0-
Net cost	\$ (0)	\$ (0)	\$ (0)	\$ - 0-

<b>Current FY 2012-13 Budget for Sheriff Police Services Org. 4004</b>				
	Adopted Budget	Adjusted Budget <sup>1</sup>	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$13,538,281	\$15,591,133	\$15,591,133	\$ 0
Revenue	\$ 7,543,286	\$ 9,556,792	\$ 9,556,792	\$ 0
Net Cost	\$ 5,994,995	\$ 6,034,341	\$ 6,034,341	\$ 0

<sup>1</sup> As of November 6, 2012

<b>Current FY 2012-13 Budget for Fire District – BU 7520</b>				
	Adopted Budget	Adjusted Budget <sup>1</sup>	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$115,216,313	\$116,796,664	\$116,796,664	\$ 0
Revenue	\$109,661,386	\$109,661,386	\$109,661,386	\$ 0
Net Cost	\$ 5,554,926	\$ 7,135,277	\$ 7,135,277	\$ 0

### **Discussion:**

The County of Ventura has been awarded a total of \$679,497 in grant funds from the Fiscal Year 2012 State Homeland Security Grant Program.

Your Board ratified our request to apply on September 11, 2012. An application was submitted on August 17, 2012 and the California Emergency Management Agency approved the application on October 12, 2012. The grant funds will be provided on a reimbursement basis. The performance period began October 12, 2012 and ends May 31, 2014.

The purpose of the State Homeland Security Grant Program is to enhance the capabilities of state and local first responders by allowing for equipment acquisition, planning, exercises, and training. As with previous State Homeland Security funding, grantees are permitted to retain a percentage of the funds for grant administration, which is five percent under the 2012 program. The remaining 95 percent of the funds will be allocated to county and city law enforcement, fire and emergency management agencies, as well as the County's Public Health Department.

The projects that have been approved for funding include the following:

- A multi-agency, multi-disciplinary training and planning team to develop cross-discipline response plans and training;
- National Incident Management System training;
- Public education campaigns;
- Terrorism Liaison Officer training;
- Bio-surveillance capability enhancement;

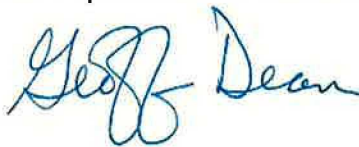


- Maintain cache of nerve agent antidote kits for first responders;
- Physical security enhancements;
- Equipment and training for the regional Urban Search and Rescue Team;
- Mass care and shelter capability enhancements; and,
- Interoperable communications system exercise.

The Sheriff's Office of Emergency Services (OES) will administer the grant over a 19-month performance period that ends on May 31, 2014. Therefore, OES will retain the administrative allocation of \$33,975 from the grant to cover the personnel costs associated with grant administration. This amount is equal to five percent of the total grant amount, which is the maximum amount allowed for grant administration.

We do not plan to spend the entire award amount this fiscal year. Therefore, we are only asking for appropriations for projects that will be completed before June 30, 2013. The balance of the funds will be appropriated next fiscal year.

The Offices of the County Executive, County Counsel, and the Auditor-Controller have reviewed this letter, as well as the Fire Protection District, and Public Health Department. Please contact Assistant Sheriff John Crombach at 654-3926 if you have questions or need additional information.



GEOFF DEAN  
Sheriff

Attachment: Exhibit 1 – Notification of SubGrantee Award Approval from CalEMA